

Board of Trustees Meeting Minutes

September 10, 2025 | Western Dakota Technical College | Pennington County Room

Western Dakota Technical College prepares students to be highly-skilled professionals through accessible, career-focused programs to improve their lives, while adapting to community workforce needs and positively impacting our economy.

The Western Dakota Tech Board of Trustees met on Wednesday, September 10, 2025, at 11:30 am, in person at the Western Dakota Tech campus in the Pennington County Room. The meeting was also available virtually via Teams. The board trustees in attendance included: Kirk Easton (virtual), Curt Pochardt, Linda Rabe, Jeff Rieckman, Mike Roesler, Andy Scull, and Dr. Steve Willard. Absent with Notice: Lynn Kendall and Andrea Powers. WDTA leadership staff attending included: Dr. Kendra Ericson, Tiffany Howe, Kelly Oehlerking, Kathi Maxson, and Debbie Toms (virtual). Others present included: Missy Ginsbach, Matt Greene (virtual), Donna Hanks, Andrew Kapelewski, Patrick Leopold (Ex Officio), Jonathan McCoy (Ex Officio), Christine Stephenson (Ex Officio), Noelle Simmons, and Pam Stillman-Rokusek.

Board Development 11:30 AM

Networking and Lunch

Board Meeting 12:00 PM

1. **CALL TO ORDER**

Chairman WILLARD called the meeting to order at 12:00 PM with a call to order and roll call.

2. **APPROVAL OF AGENDA**

SCULL moved to approve the agenda. Seconded by RABE. MOTION CARRIED (7-0) via roll call vote.

3. **CONFLICT OF INTEREST**

Chairman WILLARD asked if any trustee had potential conflicts. None were disclosed.

4. **PUBLIC COMMENTS**

No public comments were made.

5. **APPROVAL ITEM: CONSENT AGENDA**

Board Members are reminded to ask for additional information as part of their preparation for the board meeting and before the meeting starts.

- a. [Minutes from July 9, 2025 Meeting](#)
- b. [Bills to Pay](#)
- c. Policy 4220 – [Veterans Affairs Educational Benefits Protections](#)

Motion by RIECKMAN to approve the Consent Agenda. Seconded by SCULL. MOTION CARRIED (7-0) via roll call vote.

6. **PRESIDENT REPORT**

President Ericson shared that the SWOT survey and meetings are underway, and shared information on the placement report, campus updates, Fall semester enrollment, and WorldSkills USA.

7. **EX OFFICIO MEMBER UPDATES**

- a. Foundation Board Chair – Foundation Chair, Mr. McCoy shared information via the [report](#) and inquired about platting. Further discussion and decision regarding platting is to be made at another date.

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- b. Faculty Representative - Absent
- c. RCAS Representative – Christine Stephenson shared that a Facilities Master Plan was recently completed and is available online. RCAS is pursuing a bond.
- d. Student Representative – Patrick Leopold reported that students are enjoying the events around campus, and he suggests student involvement in updating the college Logo.

8. FINANCE REPORT

- a. [Personnel Disclosure per SDCL 6-1-10](#)
- b. [FY26 Annual Salary Report](#)
- c. APPROVAL ITEM: [Year End Budget Amendment FY24-25](#)

Kathi Maxson presented the monthly financial report and shared that the personnel disclosure and annual salary report were posted. Motion to approve the Year End Budget Amendment by EASTON, seconded by ROESLER. MOTION CARRIED (7-0) via roll call vote.

9. Discussion Item

- a. Annual Retreat Date Options and Proposed Agenda Items

The Retreat is scheduled for November 5 at 11:30 AM in Pennington County Room. Proposed agenda items were shared.

10. AGENDA ITEM SUGGESTIONS FOR NEXT MEETING

It was shared that there is not currently an update on the shared governance workgroup at this time.

11. NEXT MEETING DATE

October 8, 2025 | 11:30 AM | Pennington County Room

12. EXECUTIVE SESSION

RABE moved, seconded by RIECKMAN to go into Executive Session at 1:13 PM, per SDCL 1-25-2(3) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters, and per SDCL 1-25-2(4) Preparing for contract negotiations or negotiating with employees or employee representatives. MOTION CARRIED (7-0) via roll call vote.

EASTON left the meeting at 1:36 PM. The Executive Session concluded at 2:20 PM.

13. ADJOURNMENT

RABE moved and RIECKMAN seconded to adjourn at 2:20 PM. MOTION CARRIED (7-0).