

Board of Trustees Meeting Minutes

Wednesday, June 8, 2022

11:30am

Dakota Lecture Hall

Western Dakota Technical College prepares students to be highly skilled professionals through accessible, career-focused programs to improve their lives, while adapting to community workforce needs and positively impacting our economy.

The Western Dakota Tech Board of Trustees held a meeting on Wednesday, June 8, 2022, at 11:30am in the Dakota Lecture Hall, which was also available via Microsoft Teams. The board trustees in attendance included: Brad Heltzel, Dr. Steven Willard, Curt Pochardt, Andrea Powers, Mike Roesler, Andy Scull, Dick Johnson, Lynn Kendall, and Linda Rabe
Board members absent: None

WDT leadership staff attending included: Dr. Ann Bolman, Christine Goldsmith, Debbie Toms, Kelly Oehlerking (via Teams) and Interim Director of Human Resources, Tina Easton-Espe.

Leadership Absent: Tiffany Howe

Other staff present included Matt Greene, Ashley Simonson, Nora Leinen and Diana Newman.

Board Study Session 11:30-12:00

Christine Goldsmith gave a detailed description of the WDTC FY 2023 Budget for the Board.

Budget Hearing for WDTC FY Budget- 12:00

1. Call to Order: Budget hearing came to order. No one from the public asked for comment.
2. Public Comments: No public comments
3. Adjourn Budget Hearing: Budget hearing adjourned at 12:11pm

1. CALL TO ORDER

ROESLER called the board meeting to order at 12:11pm with a roll call to order.

2. APPROVAL OF AGENDA

SCULL moved and JOHNSON seconded to approve the June agenda. MOTION CARRIED (9-0).

3. APPROVAL OF MINUTES

WILLARD moved, SCULL seconded to approve the May minutes. MOTION CARRIED (9-0).

4. CONFLICT OF INTEREST

ROESLER asked if any trustee had potential conflicts, none were declared.

5. PUBLIC COMMENTS

ROESLER asked if there were any public comments, none were expressed.

6. FINANCIAL UPDATE

Christine Goldsmith presented the May Financial update.

7. APPROVAL OF BILLS TO PAY AND REVIEW OF FINANCIAL STATEMENT

Christine Goldsmith presented bills to pay SCULL moved and HELTZEL seconded to approve the list of bills to pay and financial statement. MOTION CARRIED (9-0).

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8. APPROVAL OF FY 2022 BUDGET AMENDMENT

Christine Goldsmith suggested amendments to the FY 2022 Budget before July closeout. POCHARDT moved and KENDALL seconded to approve amended FY 2022 Budget as presented. MOTION CARRIED (9-0).

9. APPROVAL OF FY 2023 WDTC BUDGET RESOLUTION

Christine Goldsmith previously reviewed the WDTC FY 2023 Budget during Board Study Session. (Previously number 6 on the agenda, item moved after discussing the approval of FY 2022 Budget Amendment). POCHARDT moved and JOHNSON seconded the motion to approve the FY 2023 WDTC Budget Resolution. MOTION CARRIED (9-0)

10. APPROVAL OF POLICY 2003 AND 2003.PROCEDURE.001, BACKGROUND CHECKS AND CRIMINAL HISTORY

WILLARD moved and POWERS seconded the motion to approve Policy 2003 and 2003.procedure.001, Background Checks and Criminal History as presented. JOHNSON questioned if Board members should be subject to a background check- this was tabled for the Board Retreat Discussion. MOTION CARRIED (9-0)

11. APPROVAL OF PRESIDENT'S CONTRACT

SCULL moved and RABE seconded to approve Dr. Ann Bolman's contract. MOTION CARRIED (9-0)

12. APPROVAL OF BOARD MEMBER APPOINTMENTS

Heltzel and Johnson left the room. They recused themselves from the vote as they were up for nomination to stay on the Board of Trustees from July 2022 through June 2025. SCULL moved and RABE seconded to approve the appointment of Heltzel and Johnson to the board. MOTION CARRIED (7-0). Heltzel and Johnson returned to the room and ROESLER nominated Tom Brunner to the Board of Trustees. Tom Brunner received unanimous approval (9-0).

13. STUDENT PLACEMENT REPORT AND SUMMER ENROLLMENT REPORT

Debbie Toms and Diana Newman presented on enrollment management and research-based strategies to improve number of enrolled students.

14. HUMAN RESOURCES UPDATE

Interim Human Resources Director, Tina Easton-Espe gave updates on open positions, interviews, current hires, and the salary report.

15. PRESIDENT'S REPORT- DRAFT OF BOARD RETREAT AGENDA

Dr. Ann Bolman gave an update on student housing and her meeting with Nick Wendell. Dr. Bolman also went through the Board Retreat Agenda and took suggestions for the Retreat. Suggestions include

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discussing background checks for Board of Trustees members, bullet points for Trustees to talk about during social engagements, and uses for a reserve fund.

16. OTHER

Curt Pochardt suggested that everyone consider a convenient day/time of month to have Board Meetings. This will be discussed during the board retreat.

17. NEXT MEETING DATE

The next meeting of the Board of Trustees will be July 13, 2022 at 11:30pm in Pennington County Room.

18. ADJOURNMENT

No motion to adjourn was carried, quorum not present.

Respectfully submitted,


Board Chair