

## Board of Trustees Meeting Minutes

June 11, 2025 | Western Dakota Technical College | Pennington County Room

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Western Dakota Technical College prepares students to be highly-skilled professionals through accessible, career-focused programs to improve their lives, while adapting to community workforce needs and positively impacting our economy.

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The Western Dakota Tech Board of Trustees met on Wednesday, June 11, 2025, at 11:30 am, in person at the Western Dakota Tech campus in the Pennington County Room. The meeting was also available virtually via Teams. The board trustees in attendance included: Tom Brunner, Brad Heltzel, Lynn Kendall, Curt Pochardt, Andrea Powers, Linda Rabe, Mike Roesler, and Andy Scull. WDTC leadership staff attending included: Tiffany Howe, Kelly Oehlerking, Kathi Maxson, Debbie Toms (virtual) and Dr. Steve Willard. Others present included: Angela Baker, Donna Hanks, Missy Ginsbach, Matt Greene, Jonni Joyce (Ex Officio), Andrew Kapelewski, Diana Newman, Jonathan McCoy (Ex Officio), Noelle Simmons, and Pam Stillman-Rokusek.

### Board Development 11:30 AM

Tour of Mobile Simulation Unit

### Board Meeting 12:00 PM

1. **CALL TO ORDER**  
Interim Chair KENDALL called the meeting to order at 12:00 PM with a call to order and roll call.
2. **APPROVAL OF AGENDA**  
POCHARDT moved to approve the agenda with the following amendments: move item 14. *Recognition of Outgoing Board Members*, to item 5., and move item 5. *Student Success Center Update* to item 7. Seconded by BRUNNER. MOTION CARRIED (8-0).
3. **CONFLICT OF INTEREST**  
Interim Chair KENDALL asked if any trustee had potential conflicts. None were disclosed.
4. **PUBLIC COMMENTS**  
No public comments were made.

### INFORMATION ITEMS

5. **RECOGNITION OF OUTGOING BOARD MEMBERS**  
Board members Brunner and Heltzel were thanked for their service to the Board of Trustees.
6. **CHILLER UPDATE**  
Shayne Pipes, Account Manager with Trane Technologies, and Matt Kingrey, WDTC Facilities Director, presented an update on the three chillers. Information was shared on recent issues, cost for replacement, recent maintenance completed, and next steps.
7. **STUDENT SUCCESS CENTER UPDATE**  
Kelly Oehlerking, Vice President for Institutional Effectiveness and Student Success, shared a presentation on the functions the SSC provides and entertained questions.
8. **FOUNDATION BOARD CHAIR UPDATE**  
The Foundation Chair, Mr. McCoy, shared updates on the following topics:

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- a. Build Dakota signing Day on June 26 to celebrate 133 students who are receiving sponsorship for the upcoming cohort.
- b. Reminder – Mr. McCoy will remain on for an additional one-year term until June 2026.
- c. Foundation Staffing – addition of Foundation Outreach Specialist.
- d. On-Campus Housing and a need for a lease.
- e. Changes are in progress for the Housing Committee.
- f. The annual Foundation Gala will be held on October 23, 2025.

9. **EX OFFICIO MEMBER UPDATES**

- a. Superintendent Rep, Jeff – looks forwarding to coordinating a date when the new WDTC President can attend a meeting with the Superintendent Region IV group.
- b. Faculty Rep, Jonni – no updates.

HELTZEL left the meeting at 1:24 PM.

10. **FINANCE REPORT**

- a. [Personnel Disclosure per SDCL 6-1-10](#)
- b. [APPROVAL ITEM: Bid Recommendation – Radiology Technology Lab RFP Bid Summary](#)

Motion by ROESLER to approve the Bid Recommendation. Seconded by BRUNNER. Motion carried, with 6 in favor, 0 opposed, and SCULL abstaining.

11. **APPROVAL ITEM: CONSENT AGENDA**

*Board Members are reminded to ask for additional information as part of their preparation for the board meeting and before the meeting starts.*

- a. Minutes from [May 12, 2025 Special Meeting](#)
- b. Minutes from [May 13, 2025 Special Meeting](#)
- c. Minutes from [May 14, 2025 Special Meeting](#)
- d. Minutes from [May 14, 2025 Regular Meeting](#)
- e. [Bills to Pay](#)
- f. Policies
  - I. [6032 – Posters and Flyers](#)
  - II. [6011 – Weapon Restricted Campus](#)
- g. Reappointment for Mike Roesler as Board Member effective July 1, 2025 – June 30, 2028
- h. Appoint Kirk Easton as a Board Member Effective July 1, 2025 – June 30, 2028
- i. Appoint Jeff Rieckman as a Board Member Effective July 1, 2025 – June 30, 2028

Motion by SCULL to approve the Consent Agenda. Seconded by RABE. MOTION CARRIED (7-0).

12. **APPROVAL ITEM: WDTC President Contract**

Interim Chair Kendall explained that through a national competitive search process conducted by HYA search firm, Dr. Kendra Ericson was selected as the WDTC President. A brief overview of Dr. Ericson's credentials was provided. ROESLER motioned to approve the WDTC President Contract. Seconded by POWERS. MOTION CARRIED (7-0).

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13. **AGENDA ITEM SUGGESTIONS FOR NEXT MEETING**

Interim Chair KENDALL asked if there were any agenda item suggestions for the next meeting and none were shared.

14. **NEXT MEETING DATE**

The next meeting is scheduled as follows: July 9, 2025 | 11:30 AM | Pennington County Room

15. **EXECUTIVE SESSION**

RABE moved, seconded by SCULL to go into Executive Session at 1:48 PM, per SDCL 1-25 2(3) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters and SDCL 1-25-2(4) Preparing for contract negotiations or negotiating with employees or employee representatives, per SDCL 1-25-2(4).  
MOTION CARRIED (7-0).

KENDALL left the meeting at 2:29 PM.

The Executive Session concluded at 2:41 PM.

16. **ADJOURNMENT**

ROESLER moved and BRUNNER seconded to adjourn at 2:41 PM. MOTION CARRIED (6-0).

  
Board Chair