Create 5-year strategic plan

Set initial 5-year targets

Assign Strategic Planning Taskforce

Review/update values, vision & mission during creation of new strategic plan

Review/update institutional outcomes during creation of new strategic plan

IE Office

June - VP IE/SS prepares for Leadership Retreat.

July - At the Leadership Retreat. 1) Establish upcoming year's KPI Benchmarks & President Projects, 2) Assign areas of focus for the KPI Benchmarks, the Strategic Plan & the President Projects.

July/Aug - Update the SPOL planning module with the upcoming year's changes to 1) Strategic Plan, 2) KPI Benchmarks, 3) President Projects

July/August - Prepare training documents and manuals for the August Faculty/Staff in-service.

August - Train faculty/staff on SPOL planning.

June/July (following year) - Assistant for IE/SS starts to gather results of KPIs. Pull reports from SPOL for SP & PP to start work on Strategic Plan Report.

August - Draft Strategic Plan Report done

Yearly review/update strategic plan

Updates

Yes

Leadership approval

Yes

Cabinet approval

No

Review items for the Strategic Plan Report.

Sept - Review draft of Strategic Plan Report. Provide feedback before campus-wide distribution.

Sept/Oct - Final Strategic Plan Report distributed by President.

Campus

Aug/Sept - Operational/Support Units & Academic Programs create unit plans to support achievement of the KPI Benchmarks, the Strategic Plan & the President Projects.

Throughout the academic year faculty/staff track progress/status updates in SPOL.

(Aug/Sept) Academic & (July) Operational/Support units programs write annual unit report based on their yearly planning efforts.

Affects budget requests

Campus