

CABINET PURPOSE AND SCOPE

I. Purpose

The Western Dakota Tech (WDT) Cabinet is integral to the College carrying out shared governance. The purpose of the policy is to identify the purpose and scope of the WDT Cabinet.

II. General Statement of Policy

A. The WDT Cabinet is a cross-campus body charged with making decisions on issues that affect the direction of the overall college and college community.

Cabinet membership will include at minimum:

- WDT President
- Cabinet Secretary (position to be determined on an annual basis)
- Leadership Team
- Faculty Team Leaders
- Professional Staff
- Classified Staff Representative
- Faculty Assembly President
- Two At-Large Faculty Members
- SGA Officers

The Cabinet is a team that promotes WDT's ability to carry out shared governance by involving a campus-wide group in issues that affect the entire college. Examples of the work of the Cabinet include:

- Approving policies as part of the policy formulation and review process
- Developing documents significant for the college, such as strategic plans, institutional accreditation materials, planning materials, processes, and institutional targets
- Holding the campus planning units accountable for hitting both annual benchmarks and strategic targets
- Reviewing progress toward attaining annual benchmarks and strategic targets and providing reports back to the campus
- Ensuring the overall continuous improvement of the college's ability to carry out its mission
- Improving campus communication through representing constituent groups and by sharing information with them

The WDT Cabinet carries out these functions either by engaging the entire Cabinet group or by allowing the Cabinet to establish taskforces and other committees to develop ideas and items and to bring them back to the Cabinet for discussion, consideration, and approval.

III. Definitions – None

IV. Reporting Procedures – None

V. Dissemination of Policy and Training

A. This policy shall appear on the WDT website on the policy webpage.

Legal References: None

Board Approved 6/25/2018; Committee Reviewed 02/25/2020