

AUTHORIZED USE OF WESTERN DAKOTA TECH VEHICLES

**I. Purpose**

The purpose of the policy is to ensure that all Western Dakota Tech (WDT) vehicles are used appropriately.

**II. General Statement of Policy**

A. The policy of WDT is that program vehicles, maintenance vehicles, and fleet vehicles shall only be used by authorized WDT students and employees who have provided a copy of their current operator's license to the Facilities Director or his/her designee.

**III. Definitions**

- A. Program vehicles are vehicles used in academic programs for educational purposes; examples include the ambulance for the paramedic program and law enforcement vehicles for the criminal justice program.
- B. Maintenance vehicles are vehicles primarily used by maintenance staff in their day-to-day operations, and may be used for College-related business.
- C. Fleet vehicles are available for travel and other College-related business.

**IV. Reporting Procedures – None**

**V. Dissemination of Policy and Training**

A. This policy shall appear on the Western Dakota Tech website.

Legal References: None

Board Approved 3/19/2018; Committee Reviewed 4/15/2020