

Section Five: Campus Safety

CAMPUS ALERT SYSTEM

The Western Dakota Tech Alert System is a mass notification system used to effectively communicate physical, environmental, and weather-related threats to students and employees of Western Dakota Tech. An alert will be sent to inform students and employees of an imminent emergency, such as a fire, tornado, threat of violence, or chemical hazard, and of other significant events such as a school closing, snow emergency, or power emergency. When activated, the WDT Alert System will send a text message (if available) to all employees and students. Messages will also be sent via Western Dakota Tech email and posted to the Western Dakota Tech Facebook page and website as appropriate.

CAMPUS CLOSINGS

In the event of severe weather or road conditions, the following procedures will be followed:

1. In cases of class postponement or cancellation, a message will be sent via the Western Dakota Tech Text Alert System and Western Dakota Tech email. In addition, a message will be posted on the Western Dakota Tech Facebook page and website, and local media outlets will be notified.
2. The decision to close campus will be made as early as possible. An announcement will normally be made by 6 a.m. for daytime classes and by 3 p.m. for evening classes.
3. Students not in attendance because of bad weather will be counted absent. Exceptions will be made for individuals who live in and commute from another town in which the school has been closed by the local school administration. Exceptions will also be made if law enforcement agencies recommend no travel on local highways.

NOTE: Traveling conditions may vary considerably depending on the student's home location. This places considerable responsibility on the individual for making an independent decision and making arrangements with instructors. No student is encouraged to travel when conditions make traveling dangerous.

CAMPUS SAFETY AND SECURITY HANDBOOK AND EMERGENCY PLAN

Students are responsible for reading and understanding the Campus Safety and Security Handbook and Emergency Plan. The Campus Safety and Security Handbook contains important information on alcohol and other drugs, crime, safety and security, and sexual assault prevention and response. The Campus Safety and Security Handbook is located on the WDT website at www.wdt.edu. The Emergency Plan contains information on timely warnings, responses to emergency situations, and evacuation procedures. Students can access the Emergency Plan from the Students tab on the MyWDT portal in the Student Information Sheets section.

CRIME AWARENESS AND CAMPUS SECURITY

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents in a timely manner. Western Dakota Tech does not have campus police or security personnel. To report a crime or an emergency, dial 911. Crimes also should be reported in a timely manner to the Student Success Center to ensure, if required, inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, where appropriate.

Reporting Clery Crimes and Voluntary, Confidential Crime Reporting

Western Dakota Tech encourages the campus community to immediately report Clery crimes or suspicious activity to Campus Security Authorities to help maintain the safest possible environment for students, faculty, staff, and visitors. A report from a victim who does not want to pursue action through Western Dakota Tech or the criminal justice system can be filed that maintains the confidentiality of the reporting individual. The college can document the report without revealing the victim's identity. This allows Western Dakota Tech to track the incident, compare it to other incidents, and take actions to keep further incidents from occurring.

“Campus Security Authority” is a Clery specific term that encompasses certain Western Dakota Tech employees who have a duty to report crimes they become aware of, as defined by the Clery Act. The law defines a Campus Security Authority as “An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline and campus judicial proceedings.”

Western Dakota Tech identifies employees in the following roles as Campus Security Authorities:

- VP for Institutional Effectiveness and Student Success
- Registrar & Student Success Director/Title IX Coordinator
- Student Success Coach
- Club Advisor
- Ombudsperson

Clery-reportable crimes are listed in the tables below. A description of each Clery Crime is located in the Campus Safety and Security Handbook located on the WDT website at www.wdt.edu.

**Statistics of Criminal Offenses
Campus Report Summary**

Criminal Offenses – On campus			
Criminal offense	2013	2014	2015
Murder/Non-negligent manslaughter	0	0	0
Negligent manslaughter	0	0	0
Sex offenses—Forcible	0	-	-
Rape	-	0	0
Fondling	-	0	0
Sex offenses—Non-forcible	0	-	-
Incest	-	0	0
Statutory rape	-	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0

Criminal Offenses – Noncampus			
Criminal offense	2013	2014	2015
Murder/Non-negligent manslaughter	N/A	N/A	0
Negligent manslaughter	N/A	N/A	0
Sex offenses—Forcible	N/A	N/A	-
Rape	N/A	N/A	0
Fondling	N/A	N/A	0
Sex offenses—Non-forcible	N/A	N/A	-
Incest	N/A	N/A	0
Statutory rape	N/A	N/A	0
Robbery	N/A	N/A	0
Aggravated assault	N/A	N/A	0
Burglary	N/A	N/A	0
Motor vehicle theft	N/A	N/A	0
Arson	N/A	N/A	0

Criminal Offenses – Public Property			
Criminal offense	2013	2014	2015
Murder/Non-negligent manslaughter	0	0	0
Negligent manslaughter	0	0	0
Sex offenses—Forcible	0	-	-
Rape	-	0	0
Fondling	-	0	0
Sex offenses—Non-forcible	0	-	-
Incest	-	0	0
Statutory rape	-	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0

Hate Crimes – On Campus			
Criminal offense	2013	2014	2015
Murder/Non-negligent manslaughter	0	0	0
Sex offenses—Forcible	-	-	-
Rape	0	0	0
Fondling	0	0	0
Sex offenses—Non-forcible	-	-	-
Incest	0	0	0
Statutory rape	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0
Simple Assault	0	0	0
Larceny-theft	0	0	0
Intimidation	0	0	0
Destruction/damage/vandalism of property	0	0	0

Hate Crimes – Noncampus			
Criminal offense	2013	2014	2015
Murder/Non-negligent manslaughter	N/A	N/A	0
Sex offenses—Forcible	N/A	N/A	-
Rape	N/A	N/A	0
Fondling	N/A	N/A	0
Sex offenses—Non-forcible	N/A	N/A	-
Incest	N/A	N/A	0
Statutory rape	N/A	N/A	0
Robbery	N/A	N/A	0
Aggravated assault	N/A	N/A	0
Burglary	N/A	N/A	0
Motor vehicle theft	N/A	N/A	0
Arson	N/A	N/A	0
Simple Assault	N/A	N/A	0
Larceny-theft	N/A	N/A	0
Intimidation	N/A	N/A	0
Destruction/damage/vandalism of property	N/A	N/A	0

Hate Crimes – Public Property			
Criminal offense	2013	2014	2015
Murder/Non-negligent manslaughter	0	0	0
Sex offenses—Forcible	-	-	-
Rape	0	0	0
Fondling	0	0	0
Sex offenses—Non-forcible	-	-	-
Incest	0	0	0
Statutory rape	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0
Simple Assault	0	0	0
Larceny-theft	0	0	0
Intimidation	0	0	0
Destruction/damage/vandalism of property	0	0	0

Violence Against Women Act Offenses On Campus			
Crime	2013	2014	2014
Domestic violence	N/A	0	0
Dating violence	N/A	0	0
Stalking	N/A	0	0

Violence Against Women Act Offenses Noncampus			
Crime	2013	2014	2014
Domestic violence	N/A	N/A	0
Dating violence	N/A	N/A	0
Stalking	N/A	N/A	0

Violence Against Women Act Offenses Public Property			
Crime	2013	2014	2015
Domestic violence	N/A	0	1
Dating violence	N/A	0	0
Stalking	N/A	0	0

Arrests – On Campus			
Crime	2013	2014	2015
Weapons: carrying, possessing, etc.	0	0	0
Drug abuse violations	0	0	0
Liquor law violations	0	1	0

Arrests – Noncampus			
Crime	2013	2014	2015
Weapons: carrying, possessing, etc.	N/A	N/A	0
Drug abuse violations	N/A	N/A	0
Liquor law violations	N/A	N/A	0

Arrests – Public Property			
Crime	2013	2014	2015
Weapons: carrying, possessing, etc.	0	0	0
Drug abuse violations	0	0	0
Liquor law violations	0	0	0

Disciplinary Actions – On Campus			
Crime	2013	2014	2015
Weapons: carrying, possessing, etc.	0	0	0
Drug abuse violations	0	0	0
Liquor law violations	0	0	0

Disciplinary Actions – Noncampus			
Crime	2013	2014	2015
Weapons: carrying, possessing, etc.	N/A	N/A	0
Drug abuse violations	N/A	N/A	0
Liquor law violations	N/A	N/A	0

Disciplinary Actions – Public Property			
Crime	2013	2014	2015
Weapons: carrying, possessing, etc.	0	0	0
Drug abuse violations	0	0	0
Liquor law violations	0	0	0

Unfounded Crimes			
	2013	2014	2015
Total unfounded crimes	0	0	0

FIRE DRILLS AND EMERGENCY EVACUATION OF BUILDING

Fire drills will be held periodically during the academic year. WDT employees will inform the students of the exit or exits to be used in emergency evacuations. Whenever the alarm is sounded, everyone is to leave the building immediately in an orderly manner. Students are to move away from the building so that others may also get out. A signal will be given to return to the building.

ILLNESS, ACCIDENT, OR INJURY

In the event a student incurs an injury or becomes ill while on campus, the following procedure will be implemented: If the student is conscious and able to respond, and the injury or illness is not perceived to be life threatening or potentially life threatening, the student will be asked regarding desired medical treatment and/or an individual to transport him/her home or to medical assistance. If the student is unconscious, unable to respond, or the injury or illness is perceived to be of a life threatening or potentially life threatening nature, Emergency Response Services (911) will be called. Students are responsible for the cost of transport and treatment for any incidence of accident or illness. In all cases, an injury or accident must be reported to the instructor or, in the instructor's absence, to the Student Success Director/Registrar or Human Resources Manager immediately.

A student who receives a work-related injury while on clinical or internship is required to contact the Western Dakota Tech Human Resources Office at 605-718-2407 within 24 hours.

WDT neither accepts nor recognizes any liability for injury to students on WDT property while participating in WDT activities, for travel to and from job sites or other areas required as part of the program of study, or for travel to and from campus. Students are encouraged to have appropriate insurance.

WDT recommends that students carry health insurance. Some programs require students to have a health insurance policy prior to starting certain portions of their coursework. Please check with program instructors for more information.

PERSONAL PROTECTION ORDER, NO CONTACT ORDER, OR RESTRAINING ORDER

WDT is committed to ensuring that orders of protection issued by courts are fully enforced on College property. Therefore, if a student or employee obtains a Personal Protection Order, No Contact Order or Restraining Order, he or she should promptly inform the Student Success Director/Registrar and provide the Student Success Director/Registrar with a copy of that order, so that the College can enforce it.

REGISTERED SEX OFFENDERS LISTING

A list of registered sex offenders in Pennington County is accessible by contacting the Rapid City Police Department, the Pennington County Sheriff's Office, or online at: <https://sor.sd.gov>.

SAFETY

All students will adhere to all safety regulations pertaining to their instructional program area as well as those throughout the campus. Students in violation of safety regulations may be subject to conduct suspension. Unsafe conditions in the building should be reported to the appropriate faculty, staff, or the VP for Finance and Operations.

Safety methods and procedures are taught in all programs where special emphasis on safety is a necessity. Much of the school's equipment, if improperly handled, could result in serious or fatal injury to students. Safety glasses must be worn in all shop areas. The school assumes no liability for any injury.

Speed limits of 15 miles per hour must be observed at all campus locations. Students are reminded to enter the highway near campus entrances with caution.

THEFT/VANDALISM

Vandalism or theft of tools, supplies, or other property belonging to WDT or to other students may result in immediate dismissal from school. In addition, students will be required to pay for any WDT property they may damage or lose. Matters of this nature will be reported to the Student Success Director/Registrar. WDT assumes no liability for theft of personal property. Many insurance companies offer low-rate coverage for theft. Check with your agent for further details.

VISITORS

Visitors to WDT must check in with a WDT employee. Under no circumstances are visitors allowed to enter classroom areas without prior approval from the instructor and/or WDT administration. Any person not registered as a student may be subject to removal from campus.