

**Western Dakota Technical Institute
800 Mickelson Drive
Rapid City, SD 57703-4018**

Master Syllabus

Course Number: MA 214
Course Name: Medical Assisting I Clinical
Credits: 1
Contact Hours: 40 clinical hours throughout the course

Course Description: This course provides medical assisting students the opportunity to apply their skills and knowledge in the medical office. Students are placed in medical facilities to gain hands-on experience in the administrative skills required of an entry-level medical assistant. Students are under the supervision of the facility and are periodically evaluated by the preceptor.

Prerequisites: Current CPR Card

Co-requisite: MA 210

Textbooks: <https://bookstore.wdt.edu>

Materials: Health document on file with the clinical instructor. Evidence of current student liability insurance and Hepatitis B vaccination is required.

Student Learning Outcomes:

- Apply administrative knowledge and skills in the medical office setting necessary to be employed as an entry-level medical assistant

Assessment: The core abilities of life skills, analytical skills, communication skills, technology skills, teamwork techniques, social values, and employability will be assessed throughout this course.

ADA Accommodations: Students Rights to Assistance or Accommodations: Western Dakota Technical Institute (hereinafter WDT) does not discriminate on the basis of disability. If you have a disability as defined by federal or state law, including a temporary disability related to pregnancy and/or parenting as a result of a medical necessity due to childbirth, WDT will provide reasonable accommodations including but not limited to architectural access, aids and services necessary for effective communication, and modification of its policies and procedures. Students with a disability who are requesting an accommodation should contact your instructor and the Student Success Director who serves as the disability coordinator as early as possible in the semester.

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