

**Western Dakota Technical Institute
800 Mickelson Drive
Rapid City, SD 57703-4018**

Master Syllabus

Course Number: MA 250
Course Name: Medical Assisting II
Credits: 3
Contact Hours: 3 Lecture

Course Description: This course will teach students the clinical knowledge needed for an entry-level medical assistant.

Prerequisites: HC 124 and HC 126

Co-requisites: MA 253

Textbooks: <http://bookstore.wdt.edu>

Materials: Laptop computer

Student Learning Outcomes:

- Display knowledge used by the clinical medical assistant including taking a medical history, physical examinations, performing diagnostic tests, and assisting with minor surgical procedures
- Discuss measures to handle emergencies in the medical office setting
- Discuss behaviors influencing health
- Discuss employability skills

Assessment: The core abilities of life skills, analytical skills, and employability will be assessed throughout this course.

ADA Accommodations: Students Rights to Assistance or Accommodations: Western Dakota Technical Institute (hereinafter WDT) does not discriminate on the basis of disability. If you have a disability as defined by federal or state law, including a temporary disability related to pregnancy and/or parenting as a result of a medical necessity due to childbirth, WDT will provide reasonable accommodations including but not limited to architectural access, aids and services necessary for effective communication, and modification of its policies and procedures. Students with a disability who are requesting an accommodation should contact your instructor and the Student Success Director who serves as the disability coordinator as early as possible in the semester.

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