WESTERN
DAKOTA
T E C H

Application Checklist – Registered Nursing Program

The following must be completed to be considered for the Registered Nursing program.

❑ **I HAVE SUBMITTED AN APPLICATION TO THE COLLEGE:**
   o Prior to applying to the Registered Nursing program, students must apply for admission to WDT – Allied Health. The College application can be completed online through the Admissions Office website: Admissions Application

❑ **COLLEGE TRANSCRIPT(S): (Students are required to have a 2.5 or higher cumulative GPA)**
      Submit official College Transcripts to Western Dakota Tech, ATTN: Admissions

❑ **GENERAL EDUCATION COURSES: (Students are required to have a 'C' or better)**
   The following courses must be completed or in progress at the time of application to the Registered Nursing program:
   o CHEM106/106L Chemistry Survey and Chemistry Survey Lab
   o HC202 Medical Microbiology
   o MATH114 College Algebra
   o SPCM101 Fundamental of Speech
   o SOC100 Introduction to Sociology

The following items below must be turned in to the Nursing Department.
Application Deadline for Fall 2021 cohort is June 25, 2021
Fall application deadline to qualify for scholarships: July 1st

❑ **I HAVE COMPLETED THE APPLICATION FOR ADMISSION TO THE REGISTERED NURSING PROGRAM.**
   o The application for the Registered Nursing program must be hand-delivered to the Nursing office (W131) or mailed to: WDT Nursing Department, ATTN: Nursing Administrative Assistant
   o Registered Nursing Application: https://www.wdt.edu/degree-programs/registered-nursing

❑ **CURRENT LPN LICENSE:**
   o Current LPN License in the state of South Dakota, or license from nursing compact state along with any disciplinary documentation. https://www.nursys.com

❑ **HESI RN Entrance LPN- ADN EXAM:**
   o Minimum score of an 850 or higher
   o $60 fee per attempt
   o HESI is administered monthly on the 3rd Thursday at 9 a.m. (January 21st - June 17th) Call 718.2565 to registered.
   o Student can attempt the HESI 2 times, with a minimum of 1 week waiting period between attempts.
   o Student needs to bring a set of headphones.
   o A computer-based calculator will be available during the exam

❑ **DOCUMENTATION OF PAID HOURS AS AN LPN:**
   o Minimum of 750 hrs. of paid worktime within last 3 years.
   o Clinical hours or hours with a preceptor while in school do not count as work experience.
   o Documentation of paid hours form:

❑ **WORK REFERENCE FORMS:**
   o Supervisor needs to complete reference form.
   o Co-worker needs to complete reference form.
   o Reference forms must be returned to the nursing department in a sealed envelope with a signature from the supervisor/co-worker over the seal.

- ❑ **CPR CERTIFICATION:**
    - o Provide a copy of current American Heart Association Healthcare Provider BLS CPR certification.
- ❑ **IMMUNIZATION REQUIREMENTS:**
    - o Hepatitis B Series
    - o Annual TB Test
    - o Polio
    - o Tdap
    - o Varicella (Chicken Pox)
    - o Annual Flu Shot

- ❑ **BACKGROUND CHECK:**
    - o Complete a background check through www.castlebranch.com, enter WP56bg for the package code. There is a $50.00 fee to submit your background request. Results will be sent directly to WDT.
    - o Background results must be completed after March 1st and received by application deadline.

- ❑ **DRUG TEST:**
    - o Complete a drug test through www.castlebranch.com, enter WP56dt for the package code. There is a $40.00 fee to request a drug test.
    - o Drug Test results must be completed after March 1st and received by application deadline.

Note: If you are or have been convicted, pleaded guilty or no contest to, or received a suspended imposition of sentence for a felony or certain misdemeanors, you are advised that you may not be able to complete all course requirements for your chosen program, you may be prevented from taking required certification/licensure examinations in your chosen program field, and you may be prevented from gaining employment in your program field.

Clinicals, practicums, and internships may include, but are not limited to, differential shifts (evenings, nights, weekends, and holidays) to meet industry expectations. This may require travel outside the Rapid City Area.

Any of the following MAY prevent an applicant's acceptance into the RN program:
- History of discipline on a Board of Nursing issued license or certificate (such as CNA).
- Current enrollment in the Health Professional Assistance Program (HPAP), in South Dakota or similar programs in other states
    - o If currently enrolled, applicant must submit a signed release for the Nursing Program Director to discuss status with HPAP personnel
- Course history of repeating more than one science prerequisite
- Course history of repeating more than one previous nursing course
- History of attending more than two previous nursing programs

All admissions will be decided on an individual basis by the Registered Nursing Admissions Committee.