



**2017-2018 DEPENDENT WORKSHEET  
 V1 - STANDARD VERIFICATION**

Your 2017-2018 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information, we will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at WDT. We may ask for additional information. If you have questions about verification, contact us by phone at **605-718-2988** or **800-544-8765** or by e-mail at [Financial\\_Aid@wdt.edu](mailto:Financial_Aid@wdt.edu)

**SECTION A: STUDENT INFORMATION**

Western Dakota Tech ID-Number	XXX-XX-_____		
	SSN (Last Four Digits)		
First Name	Last Name		
Mailing Address	City	State	Zip
Phone Number	Cell Phone	Email	

**SECTION B: HOUSEHOLD INFORMATION**

**Number of Household Members: List below the people in your parent(s) household. Include:**

- The Student (Yourself).
- Your parents (including a stepparent) even if you don't live with your parents.
- Your parents' other children if your parents will provide more than half of the children's support from July 1, 2017, through June 30, 2018, or if the other children would be required to provide parental information if they were completing a FAFSA for 2017–2018. Include children who meet either of these standards even if the children do not live with the parents.
- Other people if they now live with your parents and your parents provide more than half of the other people's support and will continue to provide more than half of their support through June 30, 2018.

**NOTE:** If your parent(s) reported that they paid child support on the 2017-2018 FAFSA, do NOT include those children in household below.

**For the columns below "College" and "Will Be Enrolled at Least Half Time":** Include the name of the college for any household member, excluding your parent(s), who will be enrolled, at least half time in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2017, and June 30, 2018.

*If more space is needed, attach a separate page with the student's name and ID Number at the top.*

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time
Mary Jones(example)	22	Sister	Western Dakota Tech	Yes
		Self		

## SECTION C: TAX FORMS AND INCOME INFORMATION FOR TAX FILERS

Check the box that applies to you and your parent(s) if applicable. Include information ONLY for those listed in Section B. Do NOT include information for non-custodial parents.

STUDENT	Parent 1 (STEP Parent 1)	Parent 2 (STEP Parent 2)	
			The IRS Data Retrieval Tool (DRT) was used to transfer 2015 IRS income tax return information into the student's FAFSA.
			The 2015 SIGNED Federal Income Tax Return is attached
			The 2015 IRS Tax Return Transcript was recently ordered at the IRS website: <a href="https://www.irs.gov/individuals/get-transcript">https://www.irs.gov/individuals/get-transcript</a> ; will Submit at a later date.*
			A legible copy of the 2015 IRS Tax Return Transcript is attached, retrieved at the IRS website: <a href="https://www.irs.gov/individuals/get-transcript">https://www.irs.gov/individuals/get-transcript</a> .
			I am required to file a 2015 IRS income tax return and was granted a filing extension by the IRS. I have attached a copy of IRS Form 4868, "Application for Automatic Extension of Time to File U.S. Individual Income Tax Return," that was filed with the IRS for the 2015 tax year; a copy of the IRS's approval of an extension beyond the automatic six-month extension if the individual requested an additional extension of the filing time for the 2015 tax year; <b>and</b> a copy of IRS form W-2 for each source of employment income received for the 2015 tax year and, if self-employed, a signed statement certifying the amount of the individual's Adjusted Gross Income and the U.S. income tax paid for the 2015 tax year. Must request a non-filing letter from the IRS using the Form 4506-T and check box 7.
			I filed an amended IRS income tax return for the 2015 tax year. I have attached a copy of my 2015 SIGNED Federal Income Tax Return or 2015 IRS Tax Return Transcript retrieved at the IRS website: <a href="https://www.irs.gov/individuals/get-transcript">https://www.irs.gov/individuals/get-transcript</a> ; <b>and</b> a signed copy of the 2015 IRS Form 1040X, "Amended U.S. Individual Income Tax Return," that was filed with the IRS.
			I do not have a copy of my 2015 SIGNED Federal Income Tax Return and I am a victim of identity theft and unable to provide the 2015 IRS Tax Transcript. I have attached a Tax Return Data Base View (TRDBV) transcript obtained from the IRS; <b>and</b> a statement signed and dated by the tax filer indicating that he or she was a victim of IRS tax-related identity theft and that the IRS is aware of the tax-related identity theft.

**SECTION D: INCOME INFORMATION FOR NON TAX FILERS**  
**(complete this section only if you did not file 2015 Taxes)**

Complete this section for those listed in Section B that will not file and **are not required** to file a 2015 income tax form with the IRS. Check all that apply.

STUDENT	Parent 1 (STEP Parent 1)	Parent 2 (STEP Parent 2)	
			I was not employed and had no income earned from work in 2015.
			I was employed in 2015 and have listed below the names of all employers, the amount earned from each employer in 2015, and whether an IRS W-2 form is provided. (Provide copies of all 2015 IRS W-2 forms issued by your employers.) List every employer even if the employer did not issue an IRS W-2 form.

If more space is needed, provide a separate page with the student's name and ID number at the top.

Employer's Name	IRS W-2 Provided?	Annual Amount Earned in 2015
<i>(Example) ABC's Auto Body Shop</i>	Yes	\$4,500.00

**Section E: Certification and Signature**

I certify that all of the information reported on this worksheet is complete and correct. The student and at least one parent must sign this worksheet. **WARNING: If you purposely give false or misleading information you may be fined, sentenced to jail or both.**

\_\_\_\_\_

Print Student's Name

\_\_\_\_\_

Student's ID Number

\_\_\_\_\_

Student's Signature

\_\_\_\_\_

Date

\_\_\_\_\_

Parent's Signature

\_\_\_\_\_

Date

**Do not mail this worksheet to the U.S. Department of Education. Submit this worksheet to the Financial Aid Office.**  
**You may also scan and email this and all documents to [Financial\\_Aid@wdt.edu](mailto:Financial_Aid@wdt.edu) OR fax to 605-394-2204.**