

POLICY TEMPLATE

The template below is to be used for Western Dakota Technical College policies.

Western Dakota Technical College Policy Number:

NAME OF POLICY

I. Purpose

The purpose of the policy is to ...

II. General Statement of Policy

A. The policy of the College is to....

B.

III. Definitions

A. “ ” means which:

B. “ ” means...

IV. Reporting Procedures

A. A ...

V. Dissemination of Policy and Training

A. This policy shall appear

B. The College shall train employees ...

Legal References:

Board Approved 3/19/2018; Committee Reviewed 10/25/2019; Committee Reviewed 8/5/2020; Committee Reviewed 11/23/22; Committee Reviewed 7/9/2024