

ETHICAL PRACTICES IN ADMISSIONS

**I. Purpose**

Western Dakota Technical College (WDTC) is dedicated to offering admissions services with the highest level of ethics and service possible in accordance with the Higher Learning Commissions Assumed Practices – CRRT.C.10.010.

**II. General Statement of Policy**

A. The College maintains membership with the National Association for College Admission Counseling (NACAC), a cornerstone of which is ethical college admission practices. WDTC adheres to the Guide to Ethical Practice in College Admission and shares NACAC's efforts to ensure appropriate conduct among professionals in the recruitment of students and their transition to postsecondary education.

**III. Definitions – None**

**IV. Reporting Procedures – None**

**V. Dissemination of Policy and Training**

A. College employees involved in the recruitment of students will receive a copy of the Guide to Ethical Practice in College Admission and training in those principles upon employment and on an annual basis thereafter. The Director of Admissions will be responsible for the distribution of and training in the principles.

B. This policy shall appear on the WDTC website on the policy webpage.

Legal References: None