

FINANCIAL AID PROTOCOLS AND PROCESSES MANUAL

I. Purpose

To ensure compliance with all financial aid and Title IV regulations the Western Dakota Technical College (WDTC) Financial Aid Office maintains a Financial Aid Protocols and Processes Manual.

II. General Statement of Policy

- A. The Financial Aid Office is responsible to produce a Financial Aid Protocols and Processes Manual and to keep the manual current to ensure compliance with all rules, regulations, and laws pertaining to financial aid and Title IV. The Financial Aid Protocols and Processes Manual must be reviewed at least annually for currency and compliance by the Compliance Officer in collaboration with other financial aid personnel.
- B. The Financial Aid Protocols and Processes Manual ensures that the College stays in compliance and provides the highest level of financial aid services possible.

III. Definitions – None

IV. Reporting Procedures – None

V. Dissemination of Policy and Training

- A. This policy shall appear on the WDTC website on the policy webpage.

Legal References: None