## Program Learning Outcomes

### Health Information Management-Diploma

<table>
<thead>
<tr>
<th>WDT Core Ability</th>
<th>Program Learning Outcomes</th>
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| **Life Skills**         | Students will be able to:  
• Demonstrate professional ethics and confidentiality as required of a medical profession team member.                                                  |
| **Analytical Skills**   | Students will be able to:  
• Understand the importance of accurate documentation to the organization, patients, and third-party payers.  
• Evaluate documentation for discrepancies and errors, electronically or manually.                                                                 |
| **Communication Skills**| Students will be able to:  
• Communicate effectively with other healthcare professionals, patients, third party payers, and the public on billing documentation and demographic information. |
| **Technology Skills**   | Students will be able to:  
• Reference third-party websites for preauthorization procedures, electronic data exchanges, claims software, and communication systems.  
• Demonstrate navigation of an electronic healthcare record system.                                                                                           |
| **Teamwork Techniques** | Students will be able to:  
• Communicate effectively with other healthcare professionals, patients, and third-party payers.                                                             |
| **Social Values**       | Students will:  
• Communicate in a respectful manner with patients, healthcare providers, and co-workers.                                                                     |
| **Employability**       | Students will:  
• Obtain employment in the healthcare field.  
• Exhibit knowledge of electronic healthcare records, patient communication, and healthcare reimbursement.                                                  |

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**WDT Mission**  
Western Dakota Tech is a public institution of higher learning that embraces quality programs, expert faculty and staff, and a commitment to academic excellence to teach the knowledge, skills, and behaviors students need to be successful.