RAPID CITY AREA SCHOOL DISTRICT 51-4
SPECIAL BOARD OF EDUCATION MEETING

The Rapid City Area School Board of Education held a special meeting on Thursday, February 23, 2012 at Western Dakota Technical Institute, 800 Mickelson Drive, Rapid City, SD 57703. President Jeff Nelsen called the meeting to order at 5:30 P.M. with the following board members in attendance: Sheryl Kirkeby, Bret Swanson, Jim Hansen and Brian Blenner. Board members Dr. Suzan Nolan and Laura Schad were absent with notice. Ad-Hoc Members Bruce Rampilberg and John Pence were absent with notice. Others in attendance included: Dr. Cathy Anderson, Dr. Tim Mitchell, WDT staff and other members of the community.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

HANSEN moved and KIRKEBY seconded to approve the establishment of the agenda as presented and recommended. MOTION CARRIED (5-0).

EXECUTIVE SESSION

No Executive Session was held.

COMMUNICATIONS AND RECOGNITION

Dr. Anderson recognized Curt Lauinger, Career Services Coordinator for serving as Planning Chair of the BH Regional Job Fair scheduled for March 7; Curt is also President-Elect for the SD Association of College Career Centers; the organization that sponsors the BH Regional Fair.

WDT’s newest staff members: Renee Zacher, LPN Instructor and John Marlow, Custodian.

REPORTS

Dr. Anderson reported on Program Quality, Retention and Development. Dr. Anderson chairs several WDT committees; one of those being the Institutional Planning committee which researches information and data for our accreditation. We are in the process of working on a database so we know when reports are required; such as the HLC report, Title 4, and the IPEDS report; we are also developing a plan on enrollment reports. Dr. Anderson also reported on the Curriculum committee; this group approves all curriculum changes that have three readings before being approved. Several staff will be attending the HLC conference the end of March; Dr. Anderson also reported on the TAA grant which is a collaborative effort of the four Technical schools.
Mr. Jim Hansen gave an update on the New Rushmore Building.

Mrs. Sheryl Kirkeby reported that the WDT Governance committee had met recently and will meet again on March 14.

**Ex-Officio Member Reports**

No Reports

**Student Representative Report**

Ms. Janell Oberlander provided an update on the recent SGA activities on behalf of Ms. Amanda Olson whose report is attached to the minutes.

**Superintendent’s Comments**

Dr. Mitchell welcomed Mr. Mark Wilson, State Director, Office of Career and Technical Education who was in attendance. Dr. Mitchell spoke of the Transitional Leadership Team who meets every other week with the WDT Management Team; Dr. Mitchell commented on the Presidential search which will be happening soon; the search process will be used similar to the other Tech schools. Dr. Mitchell also commented on Senate Bill 77. Dr. Mitchell commented on the recent area Superintendent’s meeting; Dr. Anderson and Steve Buchholz had also accompanied Dr. Mitchell.

**OPEN FORUM**

No speakers were present.

**CAPACITY BUILDING**

**Student Clubs and Organizations:** Ms. Janell Oberlander, Dean of Student Services provided a Power Point on a recent student leadership retreat with 13 student leaders in attendance. The following clubs each provided a report: the Veteran’s Club, Paralegal Club and the Fire Science Club. WDT currently has 27 active and non-active student clubs and organizations. (The Power Point is attached to the minutes.)

**OTHER REPORTS** (Reports for the items below can be found at [www.wdt.edu](http://www.wdt.edu) click on the WDT Foundation tab-WDT Governing Board.

**Corporate Education Center Highlights** – Ms. Patsy Schmidt

**Student Services Highlights** – Ms. Janell Oberlander
Marketing and Admissions – Mr. Steve Buchholz

Business & Gen Ed Departments – Ms. Kelly O’Brien

Health & Human Services Departments – Dr. Marge Beam

Information Services Department – Mr. Travis Lundquist

Registrar’s Office – Mr. Brad Henrich

Fiscal Operations – Ms. Heidi Anderson

Foundation Update – Ms. Darla Thompson

Mr. Jim Hansen, Board Member, made the comment that “he appreciates all reports and that they were all very good”.
ADJOURNMENT

HANSEN moved and BLENNER seconded to adjourn the February 23, 2012, special board of education meeting at 6:27 P.M. MOTION CARRIED (5-0).

FUTURE AGENDA – The next WDT Quarterly Board meeting is April 26, 2012 to be held at the WDT SIM Center.

Respectfully submitted,

Dave Janak, Business Manager

Reva Bad Wound, Administrative Assistant

ATTEST:

Mr. Jeff Nelsen, President
Rapid City Board of Education