

## **RAPID CITY AREA SCHOOL DISTRICT 51-4 SPECIAL BOARD OF EDUCATION MEETING**

The Rapid City Area School Board of Education held a Special Meeting on Tuesday, September 24, 2013 at Western Dakota Technical Institute, 800 Mickelson Drive, Rapid City, SD 57703. President Sheryl Kirkeby called the meeting to order at 5:30 PM with the following board members in attendance: Jim Hansen, Jeff Nelsen, Dave Davis, Laura Schad and Matt Stephens. Absent with notice was Bret Swanson. Others in attendance included: Mark Wilson, Dave Janak, Valerie Nefzger, Patsy Schmidt, WDT Staff, and other members of the community.

### **PLEDGE OF ALLEGIANCE**

### **APPROVAL OF AGENDA**

HANSEN moved and NELSEN seconded to approve the establishment of the agenda as presented and recommended. MOTION CARRIED (6-0)

### **BOARD INFORMATION ITEMS**

Enrollment Services Update Date – Brad Henrich, Dean of Enrollment Services and Jill Elder, Admissions Coordinator provided the Board with reports on Retention, Day 10 Enrollment report, Native American and Veteran Student report, and Eagle Night and Eagle Day events.

Academic Team Update – Dean of Academics Kelly Oehlerking introduced her staff and asked them to provide the Board with updates in their area. Speaking were Sheila Hansen, Library Services Director, who provided WDT Digital Resource Usage examples, information on Academic Collection of Streaming Video, and showed the WDT library website.

Library Support Specialist Courtney Mims explained the WDTLibGuides that she is formatting for the staff and students to use. Michele Klapprodt, an adjunct instructor told the Board how the WDTLibGuides is working with courses that she instructs and the valuable tools available for the students through the WDTLibGuides.

Matt Wiebe, Instructional Support Specialist, works with the online courses and also assists faculty with training support.

Academic Services Coordinator Mary Ann Slanina coordinates activities for students through the Student Success Center. She has tutors available for students, works with students needing assistance due to disabilities, and administers the Accuplacer Exam for Math and English placement.

Ann Murano is a Business instructor. She works with staff on the PLC and the mentorship programs. This year's focus is classroom management.

Associate Dean of Academics Jennifer Seals works with the teachers in “teaching the teachers”. She also is involved in the program accreditation process.

Accreditation and Advancement Update – Stephen Buchholz, Dean of Accreditation and Advancement, is leading the institute on the accreditation process with the Higher Learning Commission. This will take place in 578 days.

WDT Foundation – Foundation Development Director Nadine Thomas spoke to the Board about the scholarships that she is working on for students. The WDT management team has personally committed to providing additional scholarships for students.

Program Update - Associate Vice President Patsy Schmidt is working on updating the Paramedic Program and the Fire Science program. She explained the process to the Board.

Jim Hansen left the meeting at 6:56 PM.

### **PRESIDENT’S REPORT**

President Mark Wilson had no report.

### **SUPERINTENDENT’S COMMENT**

Dr. Tim Mitchell was not in attendance due to a REL meeting in St. Louis, MO.

### **OPEN FORUM**

No speakers were present.

### **EXECUTIVE SESSION**

SDCL 1-25.2.1 – Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term “employee” does not include any independent contractor.

SDCL 1-25-2.2 Discussing the expulsion, suspension, discipline, assignment of or the educational program of a student.

SDCL 1-25-2.5 Discussing the marketing or pricing strategies by a board or commission of a business owned by the state or any of its political subdivisions when public discussion may be harmful to the competitive position of the business.

DAVIS moved and STEPHENS seconded to go into Executive Session to discuss personnel and programs at 6:59 PM. MOTION CARRIED (5 - 0)

Executive Session concluded at 7:59 PM.

**ADJOURNMENT**

SCHAD moved and DAVIS seconded to adjourn the September 24, 2013 Special Board of Education meeting at 8:00 P.M. MOTION CARRIED (5-0).

Respectfully Submitted,

Dave Janak, Business Manager

ATTEST:

Shirley Fletcher, Sr. Admin. Assistant

Sheryl Kirkeby, President  
Rapid City Board of Education