PLEASE POST IMMEDIATELY- OPEN UNTIL FILLED

PRE-EMPLOYMENT REQUIREMENTS INCLUDE:
Fingerprinting/Background Check

RAPID CITY AREA SCHOOLS 
RAPID CITY, SOUTH DAKOTA

POSITION AVAILABLE

POSITION TITLE: General Ed – Computer Information Systems/Business Instructor

BUILDING: Western Dakota Technical Institute (WDT)

QUALIFICATIONS: Requires a minimum of a Bachelor's Degree (Master's Degree preferred) ability to teach microcomputers Office Suite fundamentals and some business courses.

BASIC FUNCTION: Presents instruction in business and computer information systems disciplines, updates course materials, and student assessment tools for assigned course. Ensures all students possess basic knowledge and skills necessary to successfully complete CIS Gen Ed and business courses.

WORK YEAR: 175 days – To begin FY 2015-16, August 2015

SALARY: $36,946.88 - $41,895.00 (DOE) 
Plus health, dental, life and education benefits

HOURS OF WORK: 7.5 hrs per day

CLOSING DATE: OPEN UNTIL FILLED

APPLY TO: Director of Human Resources
Rapid City Area Schools
300 6th Street
Rapid City, SD 57701
(605) 394-4014 or
(605) 718-2407 or 2402 – Western Dakota Tech
wdthumanresources@wdt.edu

Before consideration for position can be made, an updated “Certified” application, resume, copies of transcripts (officials upon hire), and three letters of references must be on file in the Office of Human Resources at the end of the day on the position close date. It is the applicant’s responsibility to see that all of these are provided. Any applicant requiring accommodation of a disability during any part of the interviewing process should make arrangements with Western Dakota Tech. To complete an application online, visit www.wdt.edu and click on the employers tab.

AN EQUAL OPPORTUNITY EMPLOYER
MUST COMPLY WITH IMMIGRATION REFORM AND CONTROL ACT OF 1986

February 6, 2015