Section Five: Campus Safety

CAMPUS ALERT SYSTEM
The WDT Alert System is a mass notification system used to effectively communicate physical, environmental, and weather-related threats to students and employees of WDT. An alert will be sent to inform students and employees of an imminent emergency, such as a fire, tornado, threat of violence, or chemical hazard, and of other significant events such as a school closing, snow emergency, or power emergency. When activated, the WDT Alert System will send a text message (if available) and an email message to all WDT employees and students.

CAMPUS CLOSINGS
In the event of severe weather or road conditions, the following procedures will be followed:

1. In cases of class postponement or cancellation, local radio and TV stations will be notified. In addition, a message will be posted on the WDT website, posted on the WDT Facebook page, and sent via the WDT Alert System.
2. The decision to close campus will be made as early as possible. An announcement will normally be made by 6 a.m. for daytime classes and by 3 p.m. for evening classes.
3. Students not in attendance because of bad weather will be counted absent. Exceptions will be made for individuals who live in and commute from another town in which the school has been closed by the local school administration. Exceptions will also be made if law enforcement agencies recommend no travel on local highways.

NOTE: Traveling conditions may vary considerably depending on the student’s home location. This places considerable responsibility on the individual for making an independent decision. No student is encouraged to travel when conditions make traveling dangerous.

CRIME AWARENESS AND CAMPUS SECURITY
Employees and students of WDT have the responsibility under Public Law 101 542 to report on-campus crimes (murder, rape, robbery, aggravated assault, burglary, motor vehicle, and other thefts or crimes) to local law enforcement and the Student Success Director as soon as possible. Annual reports are available upon request.

Statistics of Criminal Offenses
Campus Report Summary

<table>
<thead>
<tr>
<th>Offense</th>
<th>2008</th>
<th>2009</th>
<th>2010</th>
<th>2011</th>
<th>2012</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Murder</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Sex Offenses</td>
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<td>0</td>
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<td>0</td>
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<td>0</td>
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<tr>
<td>Aggravated Assault</td>
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<tr>
<td>Burglary</td>
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<td>0</td>
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<td>0</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>Motor Vehicle Theft</td>
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Campus Arrest Summary

<table>
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<th>2010</th>
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<tr>
<td>Weapons Possession</td>
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<td>0</td>
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<tr>
<td>Alcohol/Drug Abuse</td>
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<td>0</td>
<td>0</td>
<td>1</td>
<td>2</td>
<td>0</td>
</tr>
</tbody>
</table>

*Numbers corrected from original 2013-2014 Student Handbook.
Procedure:
1. To report a crime in progress or other emergencies, call 911 or 605-394-4131 (Rapid City Police Department) immediately, then contact a WDT employee.
2. If a crime is discovered after it has occurred, report the crime to the Student Success Director.
3. Reports on all criminal activity will be kept in the Dean of Accreditation and Advancement’s files concerning time, place, and nature of the crime.
4. Summary data pertaining to criminal activity will be compiled annually and made available to prospective students and employees.

FIRE DRILLS AND EMERGENCY EVACUATION OF BUILDING
Fire drills will be held periodically during the academic year. WDT employees will inform the students of the exit or exits to be used in emergency evacuations. Whenever the alarm is sounded, everyone is to leave the building immediately in an orderly manner. Students are to move away from the building so that others may also get out. A signal will be given to return to the building.

ILLNESS, ACCIDENT, OR INJURY
In the event a student incurs an injury or becomes ill while on campus, the following procedure will be implemented: If the student is conscious and able to respond, and the injury or illness is not perceived to be life threatening or potentially life threatening, the student will be asked regarding desired medical treatment and/or an individual to transport him/her home or to medical assistance. If the student is unconscious, unable to respond, or the injury or illness is perceived to be of a life threatening or potentially life threatening nature, Emergency Response Services (911) will be called. Students are responsible for the cost of transport and treatment for any incidence of accident or illness. In all cases, an injury or accident must be reported to the instructor or, in the instructor’s absence, to the Associate Dean of Academics or Human Resources Manager immediately.

A student who receives a work-related injury while on clinical or internship is required to file a 1st Report of Injury under the Rapid City Area Schools worker’s compensation insurance within 24 hours. To document an off-campus work experience related injury, students must proceed to the RCAS Business Office to complete the “SD Department of Labor 1st Report of Injury” form. The RCAS Business Office is located at 300 6th Street, Rapid City SD, 605-394-4040.

WDT neither accepts nor recognizes any liability for injury to students on WDT property while participating in WDT activities, for travel to and from job sites or other areas required as part of the program of study, or for travel to and from campus. Students are encouraged to have appropriate insurance.

WDT recommends that students carry health insurance. Some programs require students to have a health insurance policy prior to starting certain portions of their coursework. Please check with program instructors for more information.

REGISTERED SEX OFFENDERS LISTING
A list of Registered Sex Offenders in Pennington County is accessible by contacting the Rapid City Police Department, the Pennington County Sheriff’s Office, or online at: https://sor.sd.gov.

SAFETY
All students will adhere to all safety regulations pertaining to their instructional program area as well as those throughout the campus. Students in violation of safety regulations may be subject to conduct suspension. Unsafe conditions in the building should be reported to the appropriate faculty, staff, or the Associate Dean of Academics.

Safety methods and procedures are taught in all programs where special emphasis on safety is a necessity. Much of the school's equipment, if improperly handled, could result in serious or fatal injury to students. Safety glasses must be worn in all shop areas. The school assumes no liability for any injury.

Speed limits of 15 miles per hour must be observed at all campus locations. Students are reminded to enter the highway near campus entrances with caution.

THEFT/VANDALISM
Vandalism, theft of tools, supplies, or other property belonging to WDT or to other students may result in immediate dismissal from school. In addition, students will be required to pay for any WDT property they may damage or lose. Matters
of this nature will be reported to the Student Success Director. WDT assumes no liability for theft of personal property. Many insurance companies offer low-rate coverage for theft. Check with your agent for further details.

VISITORS
Visitors to WDT must check in with a WDT employee. Under no circumstances are visitors allowed to enter classroom areas without prior approval from the instructor and/or WDT administration. Any person not registered as a student may be subject to removal from campus.