# Evaluation for the WDT Health Unit Coordinator Student

<table>
<thead>
<tr>
<th></th>
<th>1=well below average for an entry level HUC</th>
<th>2=below average for an entry level HUC</th>
<th>3=average for an entry level HUC</th>
<th>4=above average for an entry level HUC</th>
<th>5=well above average for an entry level HUC</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Student Name:</strong></td>
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<tr>
<td><strong>Preceptor Name:</strong></td>
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<td><strong>Unit:</strong></td>
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<td><strong>Date:</strong></td>
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## Life Skills
- Performs tasks in a conscientious manner
- Demonstrates initiative to learn new skills by seeking out opportunities
- Demonstrates coping techniques in stressful situations
- Takes accountability for own actions

## Analytical Skills
- Utilizes critical thinking skills to prioritize HUC tasks based on knowledge of clinical importance
- Uses knowledge of various tests, procedures, and medications to perform skills as a HUC
- Transcribes orders in a timely manner
- Transcribes orders in an accurate manner

## Communication Skills
- Communicates with people in a professional manner
- Displays understanding of medical terminology to communicate
- Demonstrates appropriate phone skills

## Technology Skills
- Demonstrates effective use of unit specific technology such as pagers, call lights, and other monitors.
- Demonstrates computer skills relating to the electronic health record

## Teamwork Techniques
- Interacts effectively with the health care team to provide patient centered care
- Ability to multitask within the health care setting
- Demonstrates willingness to help when needed
- Demonstrates respect in relating to people

## Social Skills
- Demonstrates willingness to help when needed

## Employability
- Communicates schedule to preceptor
- Arrives on time for shift
- Applies knowledge of HIPAA
<table>
<thead>
<tr>
<th></th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
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<tbody>
<tr>
<td>Communicates break times</td>
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<tr>
<td>Returns from breaks at the expected time</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td>Dresses professionally according to dress code with nametag on</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
</tr>
</tbody>
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Comments:____________________________________________________________________________
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