## EMERGENCY PROCEDURES

### Active Killer - A.L.I.C.E
Use the A.L.I.C.E. techniques to make the best decision for your circumstance. They are not sequential.

<table>
<thead>
<tr>
<th>ALERT</th>
<th>LOCKDOWN</th>
<th>INFORM</th>
<th>COUNTER</th>
<th>EVACUATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recognize and accept the alert, choose the best action, act quickly!</td>
<td>Secure door, barricade, spread out, prepare, communicate.</td>
<td>Continue to communicate real-time information.</td>
<td>Throw anything, yell, swarm. Interrupt and disorient the intruder.</td>
<td>Best option when possible! Put space between you and intruder. Keep your arms up when law enforcement arrives.</td>
</tr>
</tbody>
</table>

### Fire, Gas Leak, or Explosion
- **CALL 911**
- Evacuate the building when the fire alarm sounds.
- Close all doors, do not use elevators.
- Use caution when opening doors, stay low if caught in smoke or heat.

### Serious Injury, Medical Emergency, or Death on Campus
- **CALL 911**
- Stay with injured person and render primary care if possible.
- Notify administration and evacuate non-involved persons from immediate area.

### Tornado or Other Extreme Weather Condition
- Close doors.
- Do not use elevators.
- Move to designated shelter areas or center hallways.
- Remain seated or lying on floor.

### Hazardous Material Spill or Chemical Threat
- **CALL 911**
- Evacuate all persons from area.
- Notify administration.
- Provide preliminary decontamination through SIM Center Decontamination Room or **eyewash stations**:
  - **Badlands Hall**: DST Lab 123

### Bomb Threat
- Do not hang up!
- Try to ask someone to call 911.
- **Ask questions about the bomb**:
  - Where?
  - When?
  - Why?
  - What does it look like?
  - What is your name?
- Do not hang up phone after call.

### Lock Down Announcement

#### BUILDING STATUS
- Lock and secure classroom, work area, and office doors.
- Turn off lights and close blinds.
- Move away from windows and doors.
- Do not respond to anyone requesting entrance except law enforcement.
- Stay quiet and prepare to evacuate quickly when instructed to do so.

### Secure Status Announcement

#### BUILDING STATUS
- Lock and secure all classroom, work area, and office doors.
- Once complete, continue business as usual.
- Avoid movement in the hallways.

### Hostage or Terrorist Event
- **CALL 911**
- Notify administration.

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**Rapid City Main Campus**: 800 Mickelson Dr., 57703  
**Badlands Hall**: 500 Mickelson Dr., 57703